



Glitch, Trustee- Finance Lead (Treasurer)

London, part-time, unremunerated - Two Years

Do you want to make a real difference to the lives of women and young people and help end online abuse? To help us achieve our vision we are seeking a Finance lead (Treasurer) on our Board of Trustees. We have a committed and diverse Trustee Board coming from a range of sectors including corporate, education, and advocacy. With our ambitious plans taking shape, this is a very exciting time to join Glitch, you will be part of an organisation with international acclaim, helping to lead its exciting future development and direction.

About Glitch

Glitch is a small and ambitious non-profit organisation that was founded in 2017 and exists to end online abuse. We want to see an increase in digital citizenship across all online users, to instil the belief that our online community is as real as our offline one and we should all be working to make it a better place. Fix the glitch now for a safer web tomorrow.

Our Vision

We want to stop the current tolerance of online abuse.

We want to make the online space a safer arena for all to use, particularly women and girls

We want to equip online users to be online leaders, active bystanders and to help fix the glitch.

Read more about our vision and work on www.fixtheglitch.org

Our Proud Moments

Recommended as best practice in a recent European Parliament report on cyberviolence

Over 100 people have pledged to #fixtheglitch be an active bystander and help end online abuse.

We have delivered our workshops to over 3,400 young people of all ages across England and to 100 young European Leaders in Strasbourg

Over 30 public figures have received our bespoke [Digital Resilience Training](#)

Presented at the 38th United Nations Human Rights Council on Online Violence Against Women

You can read more [here](#).

Person Specification

The Finance Lead position play an essential role in the heart of the leadership of our close team. They will oversee and support on all aspects of financial management and help to ensure we deliver an effective fundraising programme. We are looking for a dynamic senior professional to support our growing and exciting new organisation for a minimum of two years. Successful candidate will be a passionate and goal driven leader who values self care and growth mindset.

We are looking for someone who understands and has experience of financial reporting with the gravitas and confidence to help us implement essential processes, frameworks and policies as we expand the organisation efficiently.

Commitment will vary between 6 to 12 hours a month. In the initial phase as we work towards Charity registration and build our Trustee board we envision the commitment to be slightly more. This will decrease once we've established key processes and recruited additional Trustees with specific skill sets required.

Key Responsibilities

- To oversee all financial functions of Glitch, using judgement, vision, management, and strategic leadership to ensure that the organisation achieves its objectives.
- Attend Trustee Board meetings, these happen 6 times a year, can be done virtually or in person and are between 1.5-2.5 hours long.
- Present financial reports to the Board in a format that helps the Board understand the organisation's financial position
- Advise the Board on how to carry out its financial responsibilities including the maintenance of appropriate policies for reserves and investments
- Have particular regard for risk management including the maintenance of appropriate financial controls
- Oversee the preparation and scrutiny of the annual accounts
- Provide support to the Executive Director particularly through Charity registration and the development of essential financial processes and policies
- Working closely with Executive Director and Chairperson to devise and implement a 2019 Fundraising Plan, including managing major donor grant development and reporting.
- Liaise with professional advisers

Essential Experience

- A minimum of 5 years work experience in either finance, accountancy or fundraising
- Financial expertise including the ability to develop financial statements, reports and balance sheet information
- Experience of being on a Trustee board (or school governing body , or in leadership position of an organisational in transition and growth) with sound understanding of the financial duties, responsibilities and liabilities of trusteeship and good governance.

Desirable Experience

- An understanding of charity registration and reporting to the Charity Commission annually.
- Experience of donor management and reporting
- Recognised accounting qualification

Skills and Qualifications

What is most important to us is someone who is confident and excellent at financial planning and management and team management

To apply

Glitch is fully committed to equality of opportunity and diversity to ensure that we reflect the full breadth of our organisation and those we aim to support. We warmly welcome applications from all suitably-qualified candidates. However, we would like to improve the representation of women of colour on our board and so

we would particularly welcome applications from these groups. We are willing to discuss flexible working patterns for the right candidate, subject to effective delivery of the role.

Email your CV and a short statement of interest with Trustee Finance Lead in the subject line by 11.59pm on Friday 22nd of February 2019.

Interviews will take place w/c 4th March, around Stratford. Interviews will be around 8-10am and after 5pm. Skype interviews are available.

Please note we are also recruiting for additional trustees but will be appointing the chairperson first.

If you are interested to learn more about our plans and ambitions, please do get in contact with at info@fixtheglitch.org.